



WILLIAMSBURG ACADEMY
STALLIONS

2020-2021 School Re-entry Plan

WE ARE STALLION STRONG!

At this time, no one really knows how pervasive the virus will be in August. With that in mind, we have prepared for multiple possibilities. The health, safety, and well-being of students, faculty, staff, and community continue to be our first priority. We all share the responsibility to help each other remain virus-free. There will be new protocols to follow for students that plan to return to the classroom. Therefore, as the date for reopening schools gets closer, I will be updating you more frequently, especially if we have to change our re-entry plan. We will need all your support and commitment to achieve the goals we have set. All decisions we implement are necessary protocols to keep students and staff healthy. We are in this together. Together we will overcome and succeed. #STALLIONSTRONG.



Re-entry Plan

Our highest priority is to protect the health, safety, and well-being of our Williamsburg Academy community, while continuing to re-open school for the 2020-2021 school year.

Our first day of school for students will be Monday, **August 17th** instead of August 13th. This will give teachers two extra days to plan for virtual and face-to-face learning.

Over the summer, we have adapted our campus environment and daily operations with enhanced health and safety procedures.

WA will establish flexible teaching and learning models to meet our students' needs.

We have created a COVID-19 task force to review the re-entry plan, created from recommendations from CDC, DHEC, SCISA, and local health officials.



Timeline for Re-entry

July

- Finalize re-entry plan for task force to review.
- Task force will review plan on July 21st.



- Teachers will participate in professional development to prepare for virtual learning on July 22nd and 23rd.
- Plan will be finalized by July 23rd and shared with parents.



- New teachers will attend professional development workshop in Orangeburg on July 27th and 28th.
- Continue to prepare the school for students to arrive in August.

Timeline for Re-entry

August

- Review our re-entry plan to see if any adjustments need to be made.
- Finalize school modifications to make sure the school is safe for students to return.

Open House



- Teachers return August 10th for 3 days of professional development.
- Training from WA Nurse.
- Finalize classroom preparation.
- Open House August 11th for new families only.



- Students return on August 17th ½ day and August 18th ½ day.
- Full day August 19th and August 20th.

August 17th and August 18th

- For the first two days of school, we will run the following schedule:

August 17th

1st Period 8:00 - 8:30
2nd Period 8:40 - 9:10
3rd Period 9:20 - 9:50
4th Period 10:00 – 10:30
5th Period 10:40 - 11:10
6th Period 11:20 - 11:50

August 18th

1st Period 8:00 – 8:30
2nd Period 8:40 – 9:10
3rd Period 9:20 – 9:50
4th Period 10:00 – 10:30
5th Period 10:40 – 11:10
6th Period 11:20 – 11:50

Dismissal Times: High School – 11:50

Middle School – 11:55

Lower School – 12:00

***No lunch

*** No students will be allowed to hang around after dismissal.

*** No After School Daycare until further notice.

*** The Andrews bus will run each day.

The Process

Williamsburg Academy has established a COVID Task Force composed of WA administration, school nurse, teachers, local medical professionals, and parents who have determined a re-entry plan that prioritizes the health and safety of our WA community. We will continue to keep you informed as we finalize this plan based upon updated information and public health guidelines.

The administrative team has developed three learning models to implement during the 2020-2021 school year.

- *Option 1: On campus learning*
- *Option 2: Virtual learning*
- *Option 3: Virtual learning for all (only if mandated by governor.)*

WA plans to begin *on campus learning* August 17th for the majority of our students. *Virtual learning* will be available through an application process for students who cannot be on campus. *Virtual learning* for all will be implemented for all students only if our campus is required to close for a period of time.

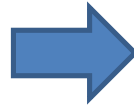
Virtual learning will be available for students who cannot be on campus for extended periods of time (10 or more days) because of health conditions. These students will be allowed to return to school when they are better.

Virtual learning for all will be implemented for all students only if our campus is required to close for a period of time.

Learning Models

WA Task Force has developed a plan for students, faculty, and staff to safely return to campus on August 17th.

YES



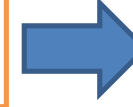
All school closure or stay-at-home mandates have been lifted.

YES



As a family, you have determined that you are comfortable with your child(ren) returning to campus.

YES



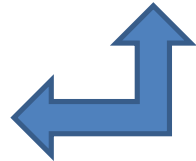
On Campus Learning

Your child(ren) will begin the school year on campus with enhanced health and safety procedures. If government officials close schools or issue a stay-at-home order, students will transition to Full Virtual Learning.

Full Virtual Learning

Full Virtual Learning will be implemented for all students if our campus is required to close for a period of time. This schedule will be designed to provide school/life balance, mindfulness, daily assignments from all core classes.

NO



WA faculty and staff will return to campus on August 10th for professional development. Open House for new families only will be scheduled for August 11th. Students will report on August 17th.

NO



Virtual Learning

Virtual Learning will be through an application process for students who cannot be on campus for extended period of time (10 or more days) because of pre-existing health conditions or other risk factors.



Communicating Illness

- If a student tests positive for COVID-19, the school will notify the parents of the students in that class that a positive test has been reported. The student's name will be kept anonymous. If the student has siblings at WA, a notification will be sent to the parents of students in those classes.
- When a student or staff member tests positive for COVID-19, the following criteria must be met in order for the student, staff member, or any siblings to return to WA campus:
 1. At least 3 days (72 hours) have passed since recovery and the individual is no longer running fever without the use of fever-reducing medications.
 2. Symptoms have been reduced such as cough, shortness of breath, body aches, headaches, etc.
 3. At least 10 days have passed since the date of the COVID-19 test that resulted in a positive outcome.

COVID Symptoms

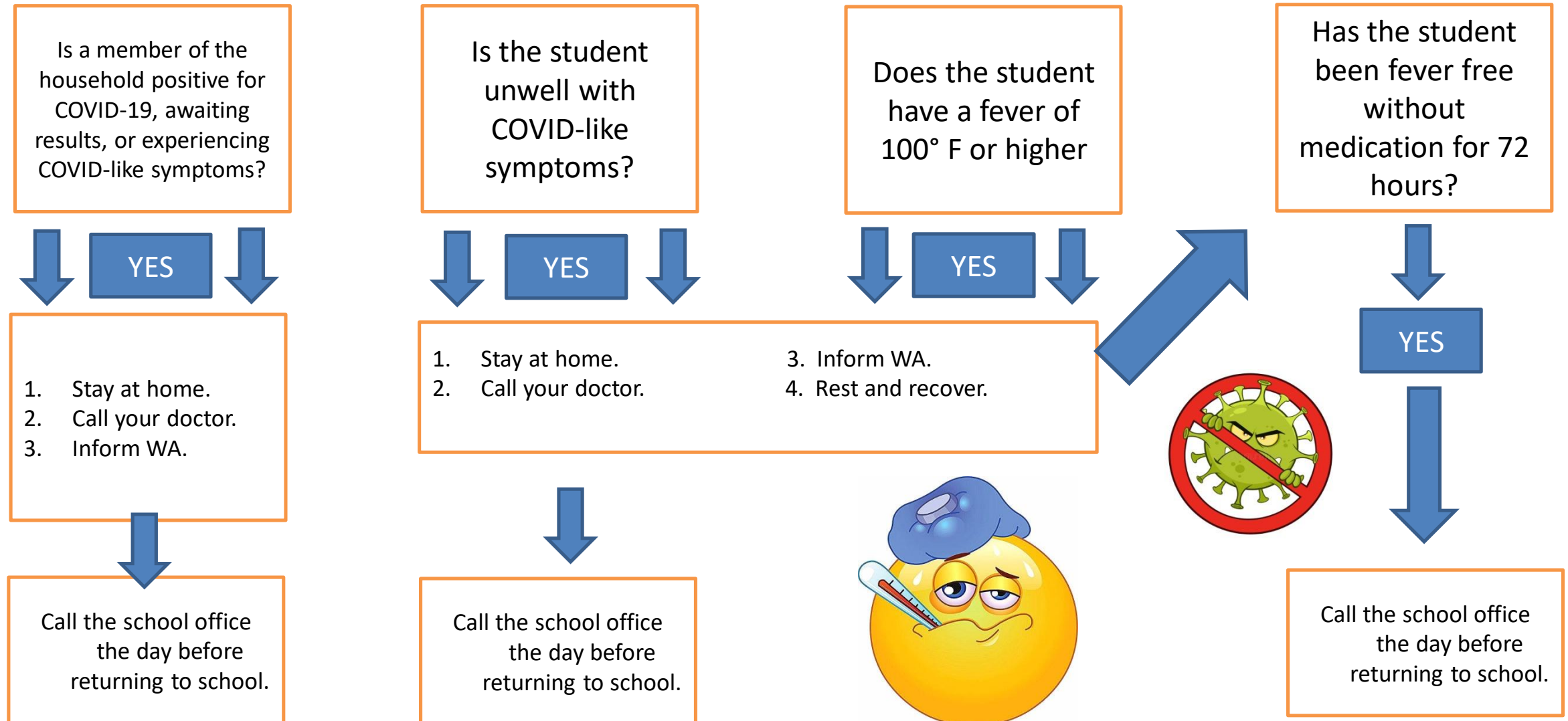
Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms such as:

- Fever 100° or higher without medication or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea



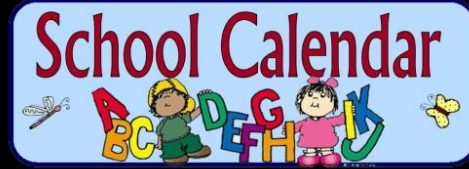
Deciding When to Stay Home

Parents agreeing and knowing when to keep children home from school is a very important part of keeping our campus healthy. To help, we have outlined key protocols to help families determine when a child should stay home.

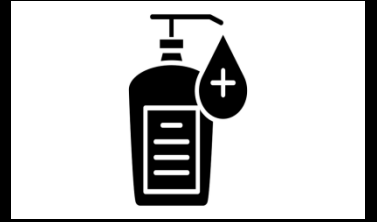


View of Campus Life

We will adjust our school calendar to meet the needs of our students.



We have installed 60 plus hand sanitizing stations in classrooms and throughout the school.

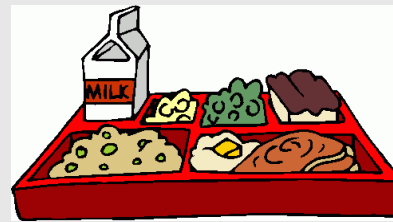


Temperature screening will be required for all students, faculty/staff upon arrival at school daily. Temperatures will be checked again before students report to lunch. No one with fever will be allowed into the building.

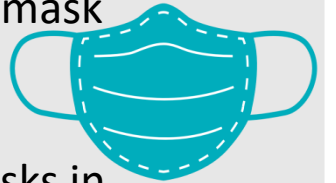


WA will limit access and require health screening for parents and visitors in campus buildings.

Students will be able to eat lunch in the cafeteria, classrooms, and outside to make sure they are spread out.



All faculty are strongly encouraged to wear a mask and/or face shield indoors. Parents and visitors are required to wear masks indoors. Faculty/Students will be required to wear masks in hallways, bathrooms, and during one-on-one or small group instruction.



Appropriate social distancing will be established in all grades to the fullest extent if possible.



Outdoor/playground area will be utilized to its full potential.

New School Wide Procedures

Reduce Group Sizes

- Limit the amount of students in cafeteria.
- Students will eat in cafeteria, classrooms, and outside.
- All school field trips postponed until further notice.
- Eliminate /reduce shared supplies and equipment.
- Implement one-way walkthrough routes in hallways.
- Limit the number of students in bathrooms.
- Practice capacity limits in cafeteria, gym, Chapel, and FCA.

Reduce Contacts

- Appropriate social distancing will be established in classrooms if possible.
- Elementary teachers will switch classrooms instead of students rotating, unless grade level teachers decide to self-contain.
- Special area teachers will travel to classrooms.
- Modifications of programs and events will comply with limits on crowd sizes and social distancing measures.
- Parents/visitors will have limited access to school buildings.



Cleaning

- We will clean and disinfect frequently-touched surfaces within the school at least daily or between use as much as possible. Use of shared objects will be limited when possible or cleaned between use.
- A schedule has been developed for increased routine cleaning and disinfection.
- In the upper school, classrooms will be disinfected after every class. In the lower school, classrooms will be disinfected multiple times throughout the day. Hallways, bathrooms, and common areas will be throughout the day.
- We will support healthy hygiene behaviors by providing adequate supplies for disinfecting.

Adequate Signs and Messages

- We will have visible signage that promotes everyday protective measures and describes how to stop the spread of germs.
- We will regularly share messages internally and externally on how to reduce the spread of COVID-19.



www.SafetySigns.ie Product Code: 18559





On Campus Learning



What will school look like for students?

- **4K:** Students will remain in their classroom with their teacher and assistant. Some special area teachers will travel to the classroom. Students will be allowed to have recess on their playground. Lunch will be served in the classroom. Students will have individual supplies.
- **5K:** Students will remain in their classrooms with their teacher. Some special area teachers will travel to classrooms. Lunch will be served in classrooms. Recess times will be scheduled by class to reduce cross contact with classes. Students will have individual supplies.
- **1st:** Teachers will switch classrooms instead of students. Some special area teachers will travel to classrooms. Lunch will be served in classrooms. Recess times will be scheduled by class to reduce cross contact with classes. Students will have individual supplies.
- **2nd & 3rd:** Teachers will not switch classrooms. Classrooms will be self-contained. Some special area teachers will travel to classrooms when applicable. Lunch will be served in classrooms. Recess times will be scheduled by class to reduce cross contact with classes. Students will have individual supplies.



What will school look like for students?

- **4th:** Teachers will switch classrooms. Some special area teachers will travel to classrooms. Lunch will be served in classroom. Recess times will be scheduled by class to reduce cross contact with classes. Students will have individual supplies.
- **5th:** Students will remain in their classroom with their teacher. Some special area teachers will travel to classroom. Lunch will be served in classroom. Recess times will be scheduled by class to reduce cross contact with classes. Students will have individual supplies.
- **6th:** Students will switch classrooms. Students will have individual supplies. Third period teachers will walk their class to the cafeteria to pick-up lunch. Students will report to 4th period to eat in classroom.
- **7th-8th:** Students will switch classrooms. Students will have individual supplies. Fourth period teachers will walk their class to the cafeteria to pick-up lunch. Students will report to 5th period to eat in classroom.
- **9th-12th:** Students will switch classrooms. Students will have individual supplies. Lunch will be served in classrooms, outside, and cafeteria. Seniors will have their “Senior Lounge” to eat lunch.



During the Day

- Students will be asked to bring personal/individual items such as water bottles, hand sanitizer, tissue, masks, and their own school supplies.
- WA will maximize space between desks and turn desks to face the same direction (CDC recommends 6 feet between desks, the WHO recommends 3 feet between desks; we will strive to put as much space between desks as possible).
- Students will report to 1st period while we are on ½ days. No homerooms.
- WA will have virtual/small group chapel; students will not sing during chapel.
- Programs and field trips are postponed until further notice.
- Student belongings will be kept from other students. No sharing of materials.

Bell Schedule

Monday – Thursday

Homeroom 8:00 – 8:15

1st Period 8:17 - 9:10

2nd Period 9:12 - 10:05

3rd Period 10:07 - 11:00

4th Period 11:00 – 12:23

5th Period 12:25 - 1:18

6th Period 1:20 - 2:15

Special Area Schedule

		Monday	Tuesday	Wednesday	Thursday	Friday
Art	11:00-11:35	1A	1B	2A	2B	5K
	11:40-12:15	3A	3B	4A	4B	5
Music	11:00-11:35	5K	1A	1B	2A	2B
	11:40-12:15	5	3A	3B	4A	4B
PE	11:00-11:35	2B	5K	1A	1B	2A
	11:40-12:15	4B	5	3A	3B	4A
Computer	11:00-11:35	2A	2B	5K	1A	1B
	11:40-12:15	4A	4B	5	3A	3B
Library	11:00-11:35	1B	2A	2B	5K	1A
	11:40-12:15	3B	4A	4B	5	3A

Lunch times will remain the same. Lunch delivery to the classes. Recess schedule could remain the same as well utilizing the Play Zones areas.

Middle and High School Lunch Schedule

6th grade	10:50	PE/Computer to eat in gym. Class may be delayed to finish lunch.
7th grade	11:00	Return to 4th period teacher
8th grade	11:10	Return to 4th period teacher
9th grade	12:10	Report to gym to eat/PE to follow/Class may be delayed to finish lunch.
10th grade	12:00	Report to 5th period class for lunch-BB should be carried
11th grade	11:50	Report to 5th period class for lunch-BB should be carried
12th grade	11:40	Report to Senior Lounge

Middle school lunch will end at 11:28. High School lunch will end at 12:23

Lunch Schedule 5K-5th

Grades 5K – 5th lunch will be delivered. Classroom teachers will have the option to eat in classroom or eat Outside in designated areas.

5K	10:30 – 10:55
1 st Grade	10:30 – 10:55
2 nd Grade	10:30 – 10:55

3rd Grade	12:30 – 12:55
4 th Grade	12:30 – 12:55
5 th Grade	12:30 – 12:55

Recess Schedule

	Time:	Kickball Area	PG1	PG2	Front	Baseball Outfield
5K-2	1:30-2:00	5K	1A	1B	2A	2B
3-5	12:30-1:20	4A	4B	5A	3A	3B

- Classes could rotate on a weekly schedule.
- Consideration should be given to purchase recess items for each class.

Friday Schedule

- This will be an amended school day. This will also be the day for virtual students to report to school to take tests from 12:30 – 2:30.

1st Period 8:00 - 8:30

2nd Period 8:40 - 9:10

3rd Period 9:20 - 9:50

4th Period 10:00 – 10:30

5th Period 10:40 - 11:10

6th Period 11:20 - 11:50

Dismissal Times: High School – 11:50

Middle School – 11:55

Lower School – 12:00

- No homeroom, No lunch, No Specials
- Library will be closed for proctoring tests.
- Virtual students report to school to take tests throughout the day.
- Students will report to the side door of the library to take tests.
- Temperatures will be checked. Masks required.
- Students will schedule a time with their teacher/proctor to take tests. **This will make it fair for students that are attending school every day and taking their assessments at school.**



Dismissal Times

- 5K- 5th 2:15
- 6th-8th 2:10
- 9th-11th 2:08
- 12th 2:05
- No students will be allowed to stay after school unless they are in the daycare program or if they have practice immediately after dismissal.

Dismissal Procedures

- 5K and 1st grade students will remain in their classrooms during dismissal until called.
- 2nd grade will line up on the right side of the hall with space between the two classes during dismissal until called. Start the line at Mrs. Abby's door.
- 3rd grade will line up on the left side of the hall with space between the two classes during dismissal until called. Start the line at Mrs. Missie's door.
- 4th grade will line up on the right side starting at the computer lab door leaving space between classes.
- 5th grade will go outside and wait under the breezeway for pick-up.

Dismissal Procedures

- An announcement will be made to dismiss Seniors, middle, and then high school.
- Middle and high school students will exit through the main entrance.

Virtual Learning

- We believe on-campus learning is the most suitable approach for the majority of our students; we also recognize that due to pre-existing health conditions or other risk factors that some of our students will need to learn from home. Virtual learning will be available through an application process for students who choose to learn from home or who cannot be on campus for extended periods of time (10 or more days) during the year.
- Parents/students will be able to access weekly plans through ACS/Google Classroom.
- Students will complete assignments through Google Classroom.
- Personalized learning and assessments will be provided by the child's classroom teacher.
- Daily video conferences will be live streamed from the classroom.
- Archived lessons will be available from the classroom teacher.
- Students will have access to instructional sites tailored to each child's learning needs.
- Special area classes will be limited.

Williamsburg Academy 2020-2021 Virtual School Application

Virtual School Program (Grades K4-12th)

The student listed below is registering for virtual school through Williamsburg Academy Virtual School Program. All students planning to attend the virtual program will need to enroll in Williamsburg Academy. I understand that by enrolling in the Virtual School Program, the student must remain in the virtual school program for at least 45 days. At the end of the 45 days, parents can decide to remain in the virtual program or return to the regular classroom setting. The Williamsburg Academy administration will re-assess the virtual program every 45 days so parents will have flexibility to return to the classroom.

Student Name: _____

Home Address: _____

Date of Birth: _____

Gender: _____

Grade of Student: _____

Parent/Guardian Name: _____

Contact Numbers: Home: _____ Cell: _____

Parent Email Address: _____

Emergency Contact Person: _____

Contact Number: Home: _____ Cell: _____

Do you have internet or will you have internet by the beginning of the 2020-2021 school year?

Do you have a personal device that your child will use for virtual learning? _____

Will you need to check out a device for your child to complete virtual learning? _____



Full Distance Learning (All students are at home per governor mandate)

- Full Distance Learning is only if WA is forced to close for a period of time.
- Full Distance Learning will consist of live stream instruction which will run as a regular schedule as if the students were at school.
- This schedule will be designed to provide school/life balance, mindfulness, daily assignments from all core classes.
- Instructional videos will be live streamed and archived for later viewing.
- Parents/students will be able to access weekly plans through ACS/Google Classroom.
- Students will complete assignments through Google Classroom.
- Personalized learning and assessments will be provided by the child's classroom teacher.
- Daily video conferences will be live streamed from classroom.
- Archived lessons from classroom teacher will be available.

School Decision Tree

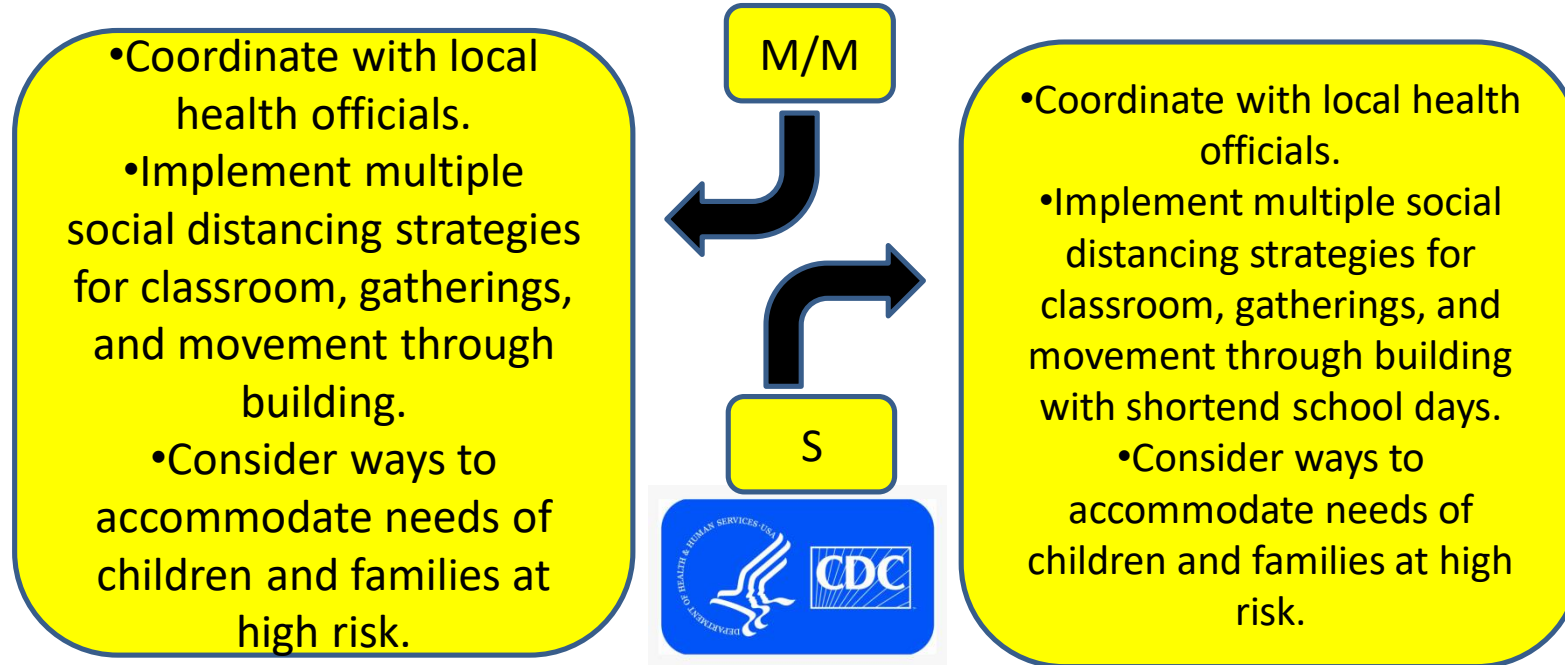


No Community Spread

- Prepare
- Teach and reinforce healthy hygiene
- Develop information sharing systems
- Intensify cleaning/disinfection
- Monitor absenteeism
- Require sick students and staff to stay home.
- Establish procedures for student/staff becoming sick at school.

Minimal to Moderate or Substantial Community Spread

Is community spread Minimal to Moderate or Substantial?



Digital Platforms



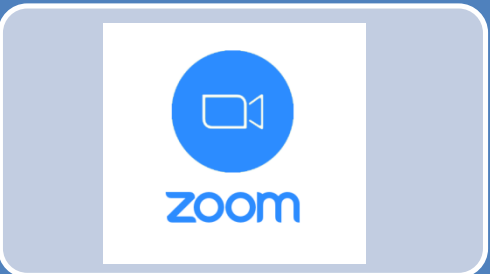
Google Classroom

- Our online platform for virtual learners. Teachers will be able to create classes, distribute assignments, assess, and provide feedback on student work.



Google Suite

- Gsuite for Education will be our school's communication and collaboration tool for learning anywhere, anytime, and on any device.



Zoom

- Zoom will be our school wide video communication platform that will provide a LIVE learning environment for our virtual learning models.

Digital Platforms



ACS/HeadMaster

- HeadMaster will be our school's student information system and parent portal. Parents will be able to access grades, lesson plans, announcements, and course content.



IXL Learning

- IXL is a comprehensive curriculum that will allow students to practice and reinforce mastery. IXL covers all core subjects through K4-8th grade. IXL only offers Language Arts and Math for grades 9-12.



Khan Academy

- Khan Academy offers practice exercises, instructional videos, and a personalized learning dashboard that empowers learners to work at their own pace. Khan Academy offers assistance with all core subjects in addition to test preparation for SAT.

To date, we have...

- Partnered with local health officials to offer support and advice.
- Hired a full time school nurse.
- Cleaned and sanitized all buildings.
- Ordered masks for faculty.
- WA has ordered 60 additional Google ChromeBooks to assist with digital learning.
- Purchased new web cameras for classroom teachers for virtual learners.
- Purchased a surplus of cleaning supplies to keep the building clean.
- Purchased two backpack foggers that mist cleaning sanitizers.
- Purchased six new bottle filling water fountains for the school.
- Each classroom will be provided with a wall mounted hand sanitizer station.
- Each classroom will be provided a large bucket of sanitizing wipes to keep desks and hard surfaces clean.
- Purchased covers for computer lab keyboards.
- Plexiglass has been ordered for certain areas of the school to help protect faculty, staff, and students.
- Purchased Air Purifiers for each classroom.



Share Facts About COVID-19

Know the facts about coronavirus disease 2019 (COVID-19) and help stop the spread of rumors.

FACT 1

Diseases can make anyone sick regardless of their race or ethnicity.

People of Asian descent, including Chinese Americans, are not more likely to get COVID-19 than any other American. Help stop fear by letting people know that being of Asian descent does not increase the chance of getting or spreading COVID-19.

FACT 2

Some people are at increased risk of getting COVID-19.

People who have been in close contact with a person known to have COVID-19 or people who live in or have recently been in an area with ongoing spread are at an increased risk of exposure.

FACT 3

Someone who has completed quarantine or has been released from isolation does not pose a risk of infection to other people.

For up-to-date information, visit CDC's coronavirus disease 2019 web page.

FACT 4

You can help stop COVID-19 by knowing the signs and symptoms:

- Fever
- Cough
- Shortness of breath

Seek medical advice if you

- Develop symptoms

AND

- Have been in close contact with a person known to have COVID-19 or if you live in or have recently been in an area with ongoing spread of COVID-19.

FACT 5

There are simple things you can do to help keep yourself and others healthy.

- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



For more information: www.cdc.gov/COVID19

Our Commitment

- With our students' health and safety first, we may still be affected by circumstances that are out of our control. Based upon CDC and DHEC predictions, we anticipate possible increases of COVID-19 cases during the year that could impact our on-campus learning.

During any period of virtual learning, we remain committed to:

- Providing students with high-quality learning experiences.
- Communicating our expectations clearly and consistently with parents.
- Upholding our core values for learning.
- Translating our programming and traditions as much as possible into a virtual environment.

Williamsburg Academy COVID Task Force Team

Glenn Matthews, Administration

Head of School, WA

Gina Taylor, Administration

Alumni, Alumni Parent
Guidance Counselor, WA

Samuel Tomlinson, MD

Williamsburg Regional

Sheri Tisdale

School Nurse, WA

Jennifer Lamb, RN

Alumni Parent
WCSD Nurse

Kent Burrows

Alumni, Alumni Parent
2nd Grade Teacher WA

Jay Johnson

Alumni Parent
HS Teacher, WA

Paige Brown

Alumni, Alumni Parent
Administrator, Teacher

Blair Kellahan

Alumni, Parent

Jenny McFadden

Alumni, Alumni Parent
HS Teacher, WA

Anna Newell, PNP

Riverside Pediatrics
Parent



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STALLIONS**